

# Hancock County District Fair

## July 25-July 31, 2017

March 26, 2017

Dear Commercial Exhibitor,

The 2017 Hancock County District Fair will be here before we know it, July 25<sup>th</sup> thru July 31<sup>st</sup>.. Enclosed is a reservation form for the 2017 fair and it is also on the web site: [www.hancockcountyfair.com](http://www.hancockcountyfair.com) along with the fair schedule and other information. We hope you will join us at the fair to show all fair attendees what your business has to offer, enjoy the events at the fair, and help support our youth.

If you have any questions or suggestions please feel free to contact Max Kalkwarf or any board member. We hope to see you at the 2017 Hancock County District Fair.

This year just like last year we are starting the kick off of the fair Tuesday, July 25, with a parade, the Commercial Buildings will be open Tuesday July 25 from 6:00 to 8:00. We have kept the set up time for Monday, July 24, 4:00 PM-8:00 PM to help with getting closer to the building to unload your booth supplies.

We again are very excited about the fair this year with many new activities, with the signing of the contract with the carnival we are asking again for Proof of Insurance.

The carnival has included in their contract with us a clause that asks that all vendors must have their insurance company provide a copy of their insurance or what is called Proof of Insurance faxed or emailed to Josh Eisenman at [jeisenman@cfg.britt.com](mailto:jeisenman@cfg.britt.com) fax 641-843-4179.

Each food vender requiring a license should apply for one three weeks before the fair. License application is available on the web at [www.dia.iowa.gov/page29.html](http://www.dia.iowa.gov/page29.html) .

We are also requiring booths to be manned every day during the fair. We understand this maybe difficult but are trying to have a active commercial building. Thank you for your time in this matter.

Thank you,

- Max Kalkwarf 515-571-1646

2230 225<sup>th</sup> St.

Garner, IA 50438

[maxkalkwarf54@gmail.com](mailto:maxkalkwarf54@gmail.com)

**PLEASE NOTE\*\*\*\***

**Separate Checks for Deposit and Rent  
Please have these checks and Proof of Insurance  
to us no later than. May 12, 2017**

2017 Hancock County District Fair  
Tuesday, July 25 – Monday, July 31, 2017  
Food Vendors Reservation Form

Contact Person \_\_\_\_\_

Organization/Company \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Address \_\_\_\_\_

Booth Charges    8x8 \$25.00                      16x8 \$50.00                      24x8 \$75.00

Inside location for a non-profit food vendor                      \$60.00    **plus booth size**

Inside location for retail food vendors                      \$95.00    **plus booth size**

Outside Electric, Trailers, food retail                      \$100.00    **plus 16x8 booth size**

Outside Location for retail using Electricity                      \$195.00    **plus booth size**

[www.dia.iowa.gov/page29.html](http://www.dia.iowa.gov/page29.html) food license

**Reservations: \$50.00 DEPOSIT is Required (Separate Check) If you leave early will not receive your deposit check. Check will be returned Sunday July 30, 2017, at release time of 4:30pm. See note below.**

Spaces are assigned by discretion of fair board, electrical outlets available.

Check made payable to Hancock County Ag Society,                      Received by 5-12-2017

To:                      Max Kalkwarf, 2230 225<sup>TH</sup> Street, Garner, IA 50438

**Check list of items returned to secure your spot at the fair (2 checks) Deposit check, booth rental check and proof of insurance if not mailed with checks, fax to Josh Eisenman at 843-4179.**

NOTE: Set-up Monday July 24, 4:00pm – 8:00pm, with this time for setup you will be able to drive up to the building to set up your booths, ***the building will be locked at 8:00pm and not unlocked until Tues., July 26 at 5:30pm.*** Building will be open ½ hour before public opening. You may drop off your booth items on Monday and set up your booth Tuesday at 5:30 when building will be unlock for other vendors. Fair Hours for Commercial Building as follows:

Tuesday, July 25, 6:00-8:00; Wednesday July, 26, 5:00-9:00; Thursday, July 27, 12:00-9:00; Friday, July 28, 12:00-9:00; Saturday, July 29, 12:00-9:00; Sunday, July 30, 11:30-4:30 TEAR DOWN 4:30

**PLEASE NOTE: YOU ARE RESPONSIBLE FOR ALL TRASH OR BOXES IN YOUR BOOTH AREA. PLEASE TAKE HOME YOUR BOXES! OR NO DEPOSIT. For other smaller daily trash use large bins with liners outside the east door about 20 feet from the building, or in the area you are set up.**